This information is provided to acquaint you with the technical/show requirements for the BYU Ballroom Dance Company (BDC).

Production Schedule

Times are based on a 7:30 pm show time. Please adjust schedule accordingly for alternate start time.

1:30 Load-in: Please have the stage and dressing rooms clean and available upon arrival.
4:30 Dinner break: Provided by presenter at or near venue.
5:30 Rehearsal and final tech preparation
7:00 House open: Please check with the company stage manager prior to opening doors.
7:30 Performance begins: 90 minute performance with no intermission
9:00 Load-out will begin at the conclusion of the show and will take approximately one (1) hour.

Production and Stage Requirements

• The performance area (not including the apron, wings, crossover, etc.) should measure 12m wide x 9m deep.
• The stage should have a smooth sprung wood black floor free of holes, cracks, splinters, nails, etc. Please have this area cleared, swept and mopped before our arrival.
• The stage should have black curtains at the side and back, wing space stage left and right for props and dancers, a "crossover" or a hallway up stage with easy access to both sides of the performance space, and space down stage of the performing area for dancer safety.
• Separate dressing rooms with costume racks for 16 women, 16 men and 300 costumes.
• 12 linear feet of space at the back of the house for lighting, audio, and video control is required. A table and 4 chairs should be provided for production personnel.
• A 6’ x 3’ space at the center back of house is required for placement of the companies video projector.
• The house production spaces listed above should be adjacent to or in close proximity to one another. This may require “killing” of house seats. Please coordinate with the House Manager and Box Office in advance.

Sound

• A professional quality sound system is required. The provided sound system must be capable of producing clean undistorted sound up to 100db. It should include all mixing, processing and amplification equipment. In addition, professional quality monitors should be available for playback to the stage.
• An in-house mixing point for the BDC sound engineer is required at the back of the auditorium. We will provide a stereo feed from a Soundcraft Ui 12 digital mixer.
• The company travels with a wireless intercom system (Tempest 2400).

Video Projection

• The company travels with a large projection screen used for scenic projection. It will be hung on an available batten at the back of the stage. We provide all necessary rigging hardware to hang the screen.
• The company travels with a video projector and media server. The projector will need to be placed at the back of the house in a location that is unobstructed by audience. This placement will be determined on site by the technical director.
**Lighting**

All requested stage lighting should be set prior to our arrival. A light plot will be provided upon request.

Stage lighting requirements:

- **Front light:** A 2 color (R365, R05 or equivalent) front wash focused to evenly cover the entire performing area.
- **Top light:** (R83, R344) A color mixing LED focused to evenly cover the entire performing area from over the stage. If LED’s are not available a 2 color (R83, R344 or equivalent) top light is acceptable.
- **Automation:** 4 Robe Robin DL (or equivalent) moving head spot lights.
- **House lights:** Access to turn on/off the audience lights before and after the show is necessary.

BDC provided lighting:

- **Side light:** the company provides all necessary side lighting that includes four (4) booms per side with 3 lights on each boom. These lights are LED fixtures and will require (2) 20 amp 240v electrical circuits – 1 stage right and 1 stage left.
- **UV lights:** the company uses two (2) Wildfire LED black lights.

The company travels with a DMX light control desk pre-programmed for the show. The lighting will be operated from the in-house control table adjacent to the BDC audio mixer. It will be necessary to provide a DMX feed to the house system from this position.

**Personnel**

The company travels with a Technical Director and 4 stage technicians. The technicians and company members provide the majority of the setup and show operation. The facility should provide at a minimum one lighting technician and one sound technician with complete knowledge of and access to all lighting, sound, and stage equipment and systems. The house stage technician(s) should be available for the complete time that the company is in the facility.

Thank you for helping with our Technical and staging requests for this performance. We are anxious to give your audience the best show possible. To help facilitate this, please send the **Performance Site Questionnaire**, floor plans, photos and technical contact information as soon as possible to Performing Arts Management.

**Contact Information**

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