

### Contact

Benjamin Sanders

2231 Richards Building, Provo, UT 84602

**Office:** (801) 422 – 2110 **Cell:** (801) 735 – 8346 **E-mail:** benjamin\_sanders@byu.edu

This information is provided to acquaint you with the technical show requirements for the Ballroom Dance Company (BDC).

### Itinerary

- Load-in will begin 5 hours prior to the opening of the house. The stage and dressing rooms should be clean and ready for the technicians and performers at this time.
- The company will take a 1 hour meal break 3 hours prior to the start of the show. This meal is provided by the presenter at or near the venue.
- Rehearsal will take place prior to house opening. Technical preparation will continue in the house and on stage.
- The house should open ½ hour prior to show time. The house manager should check with the Technical Director prior to opening.
- Performance: 90 minute performance with no intermission (unless required by the facility)
- Load-out will begin at the conclusion of the show and will take approximately one (1) hour .

### The Stage

- The performance area (not including the apron, off-stage areas, crossover, etc.) should measure at least **12m wide by 9m deep (40' x 30')**. The stage should have a smooth floor free of holes, cracks, splinters, nails, etc. Please have this area cleared, swept and mopped before our arrival.
- The stage should have **black curtains** at the side and back, **wing space** stage left and right for props and dancers, a "**cross-over**" or a hallway up stage with easy access to both sides of the performance space, and apron space down stage of the performing area for dancer safety.
- Separate dressing rooms are needed with costume racks for 16 women, 16 men and 300 costumes.
- 12 liner feet of space at the back of the house is needed for lighting and sound control. A table and 2 chairs should be provided for production personnel in that area.

### Sound

- The company requires a complete sound system capable of concert quality music playback and stage monitors.
- An in-house mixing point for the BDC is required at the back of the auditorium. The BDC will play back all music from a computer system (Q-Lab) with a stereo feed.
- The company travels with a wireless intercom system (Clear Com).

### Video Projection

- The company travels with a large projection screen used for scenic projection. It will be hung on an available batten at the back of the stage. We provide all necessary rigging hardware to hang the screen.
- The company travels with a video projector and media server. The projector will need to be placed at the back of the house in a location that is unobstructed by audience. This placement will be determined on site by the technical director.

## **Lighting**

All requested stage lighting should be set prior to our arrival. A light plot will be provided upon request.

The in-house lighting requirements are as follows:

- **2 Color Front wash:** (R05, L161), focused to evenly cover the down stage area.
- **2 Color Top light wash:** (R05, L161), focused to evenly cover the entire performing area.
- **Follow spots:** (2) 575 watt HMI follow spots (or equivalent).
- **House lights:** Access to turn on/off the audience lights before and after the show is necessary.
- **Automation:** (4) VL440 or equivalent moving head light fixtures.

BDC provided lighting:

- **Side light:** BDC provides all necessary side lighting that includes four (4) booms per side with 3 lights on each boom. These are LED fixtures and will require (2) electrical circuits (one on each side of the stage).
- **UV lights:** The BDC uses two (2) Wildfire black lights.

The BDC travels with a DMX light control desk pre-programmed for the show. The lighting will be operated from the in-house control table adjacent to the audio mixer. It will be necessary to provide a DMX feed to the house system from this position.

## **Personnel**

The BDC travels with a Technical Director and student stage technicians. The technicians and company members provide the majority of the setup and show operation.

The facility should provide at a minimum one sound and one light technician with access to all parts of the stage and a complete knowledge of all lighting and sound systems. The stage technician(s) should be available for the complete time that the company is in the facility.

Thank you for helping with our Technical and staging requests for this performance. We are anxious to give your audience the best show possible.