The following information is important to the success of concerts by the Brigham Young University Chamber Orchestra. Any questions regarding these or other matters should be directed to Performing Arts Management.

**Set Up Time**

The orchestra generally requires 30 minutes to unload and set up, and an additional 30 minutes of rehearsal time.

**Playing Area**

The playing area should be 25’ wide (7.8 meters) by 25’ deep (7.8 meters) — as indicated below

![Diagram of playing area](image)

X – microphone near the front of the stage

**Conductor’s Podium**

A conductor’s podium is requested.

**Dressing Rooms**

Separate dressing rooms for men and women, should be provided to accommodate 20 men and 29 women.

**Public Address System**

A microphone and stand, provided with an on-off switch is requested. This will be used for announcements and narration during the concert.
Chairs: 45 chairs should be on stage when the orchestra arrives. Our crew will position chairs for the concert. It is preferable that all chairs be non-folding and straight backed.

Lights: Strong overhead white lights should illuminate the entire area so that the players are able to see their music clearly.

Walls: Walls of the venue should be hard, to reflect sound. Drapes, which muffle the sound should be kept to a minimum.

Storage: A large, secure room, close to the stage, is needed for the orchestra to warm-up and store personal belongings during the concert. This secure area should also be available for storage of musical instruments from the time they arrive until they are sent on to the next concert site the following day.

Music Stands: 38 music stands should be provided.

Acoustical Shell: If an acoustical wall or shell is available, please have it in place before the orchestra arrives.

Please send the Performance Site Questionnaire, floor plan, and any additional facility information available to Performing Arts Management, at the address listed below.
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Chamber Orchestra
originates in the office of
Performing Arts Management
at Brigham Young University
in Provo, Utah.