This information is provided to acquaint you with the technical/show requirements for the BYU Theatre Ballet (TB).

**Personnel**
BYU’s Theatre Ballet is a company of student dancers and technicians from the Brigham Young University Department of Dance in Provo, Utah. The company includes the following personnel:

- **Artistic Directors:** Shayla Bott, Ashley Parov
- **Technical Director:** Benjamin Sanders
- **Student cast & crew**
  - Stage Manager
  - Lighting Technician
  - Audio Engineer
  - 2 Stage hands
  - 27 Performers

The group travels in a 50 passenger charter bus. All costumes, props, and technical equipment are transported on the bus. Adequate parking should be provided on site for the duration of the performance.

**Labor**
As an educational institution our goal is to provide “experiential learning” for our students in all aspects of the touring experience. The technicians and company members provide the majority of the labor for setup, show operations, and strike. At a minimum we require (1) stage technician with complete knowledge of and access to all lighting, sound, stage equipment and systems. The venue technician(s) must be on-site at all times when the company is in the facility.

We are willing to work within the contracted labor guidelines required by the venue. As an educational experience we ask you to allow our students to work with your crews when possible.

**Production Schedule**
Times are based on a 7:00 pm show time. Please adjust schedule accordingly for alternate start time.

1:00  Load-in: Please have the stage and dressing rooms clean and available upon arrival.
4:00  Spacing rehearsal
4:30  Dinner break: Provided by presenter at or near venue.
5:30  Sound check and final tech preparation
6:30  House open: Please check with the company stage manager prior to opening doors.
7:00  Performance begins: 90 minute performance with no intermission
8:30  Load-out will begin at the conclusion of the show and will take approximately one (1) hour.

Selected cast members will meet and greet audience members in the house and lobby after the show (10 – 15 min.)

**Stage**
The performance area (not including the apron, wings, crossover, etc.) should measure 40' wide x 30' deep. The stage should have a smooth sprung wood floor. The floor should be painted black and be free of holes, cracks, splinters, nails, etc. Please have this area cleared, swept and mopped prior to arrival.

BYU Dance Productions use a “Marley” type dance floor. If one is available at the venue we request that it be installed prior to our arrival. If a dance floor is not available or not adequate, we will install ours upon arrival. Industry standard “gaffers” tape is used to secure this dance floor to the stage deck.

The stage should have black curtains at the side and back, wing space stage left and right for props and costumes, and "cross-over" or a hallway up stage with easy access to both sides of the performance space.

We require separate dressing rooms with costume racks for 25 women & 2 men.
House
BYU Dance Productions require a technical control area in the house; preferably not under a balcony. 8 linear feet of space for lighting, audio, and video equipment is necessary. This control areas will require a dedicated 20 amp electrical circuit.

A 6’ x 3’ space at the center back of house unobstructed by audience is required for placement of our video projector. This video projector will require a dedicated 20 amp electrical circuit.

The in-house production spaces listed above may require “killing” of house seats. Please coordinate with the House Manager and Box Office in advance to avoid conflicts between patrons and production requirements.

Lighting
All requested stage lighting should be set prior to our arrival. We are willing to work with the house repertory light plot when available. A light plot will be provided upon request.

Venue provided lighting:
• Front light: 2 color (R365, R05 or equivalent) front wash focused to evenly cover the entire performing area.
• Top light: LED color mixing wash focused to evenly cover the entire performing area from over the stage. If LED’s are not available a 2 color (R80, R26 or equivalent) top light is acceptable.
• Specials: See provided light plot.

BYU provided lighting:
• Side light: the company provides all necessary side lighting that includes four (4) booms per side with 3 lights on each boom. These lights are LED fixtures and will require (2) 20 amp dedicated electrical circuits.
• Control: The company travels with a DMX light control desk pre-programmed for the show. The lighting will be operated from the in-house control table. It will be necessary to provide a DMX feed to the house system from this position. Access to turn on/off the audience lights before and after the show is necessary.

Sound
A professional quality sound system is required. The provided sound system must be capable of producing clean undistorted sound up to 100db. It should include all mixing, processing and amplification equipment. In addition, professional quality monitors should be available for playback to stage.

A wireless intercom system is provided by the company. Connection to the house intercom system is possible if needed.

Video Projection
BYU Dance Productions utilize a large projection screen for scenic projection. It will be hung on a batten at the back of the stage when available. We provide all necessary rigging hardware to hang the screen.

The company travels with a video projector and media server. The projector will need to be placed at the back of the house in a location that is unobstructed by audience. This placement will be determined in advance by the technical director.

Power
(3) 20 amp dedicated circuits on stage are required for BYU provided equipment. (2) dedicated 20 amp circuits in house are required for BYU control and video projection.

Performance Site Information
Thank you for helping with our Technical and staging requests for this performance. We are anxious to give your audience the best show possible. To help facilitate this, please fill out our venue information performance site questionnaire at:
• https://pam.byu.edu/ensembles/theatre-ballet/?sub-page=presenter-resources

Please also send all available technical information including floor plans, photos and technical contact information as soon as possible to Performing Arts Management.
Contact Information

Karson Denney
Artist Manager
BYU Performing Arts Management
306 Hinckley Center | Provo, UT 84062
Office: (801) 422 - 3575
E-mail: karson_denney@byu.edu

Benjamin Sanders
Production Manager
BYU Dance Productions
2231 Richards Building | Provo, UT 84602
Mobile: (801) 735 – 8346
E-mail: benjamin_sanders@byu.edu