

BUDGET WORKSHEET – BYU PERFORMING GROUPS

AUDITORIUM			
Seating Capacity:		Estimated Actual Audience: <i>be conservative, exclude complimentary tickets</i>	

ESTIMATED EXPENSES			
Category	Description	Sub-Totals	Totals
Auditorium Rental	Rental Cost		
	Additional Services		
Tickets	Design		
	Printing		
Publicity	Poster Printing		
	Handbill Printing		
	Media Kit Creation		
	Flier Printing		
	Paid Advertising		
	Mailings		
	<i>other</i>		
Group Meal			
Performance Fee			
Total Estimated Expenses			

BREAKEVEN TICKET COST	
Breakeven Ticket Cost <i>total anticipated expenses) estimated actual audience</i>	
	<i>your admission price(s) need to meet or exceed this number</i>

ESTIMATED INCOME		
Number of Tickets Sold	Price	Total
Total Income <i>must equal or exceed total expenses</i>		

