



### POST-TOUR TRAVEL APPLICATION REQUEST FOR TRAVEL EXCEPTION

*Post-Tour travel is discouraged. Approval for post-tour travel is not automatic, and will depend on several factors. A bona fide reason must be given. This form must be completed entirely and submitted to Performing Arts Management in order to be considered. **Deadline: January 15<sup>th</sup>***

Full Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date: \_\_\_\_\_

Local Address: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

BYU Performing Group: \_\_\_\_\_

Tour Destination: \_\_\_\_\_ Tour Dates: \_\_\_\_\_

Purpose for request:  To travel with parents or spouse

Name of parents or spouse: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

To further educational or occupational objectives (*please clearly explain how post-tour travel will specifically assist your educational pursuits*):

Objectives of Post-tour Travel: \_\_\_\_\_

**Post-Tour Travel Requirements. Please read and complete the following:**

1. Where I want to travel to: \_\_\_\_\_

Previous travel and language expertise in the travel destination. \_\_\_\_\_

2. I have checked if the country I want to travel to on the University Travel Restrictions List.

Go to: [travelsmart.byu.edu](http://travelsmart.byu.edu)>travel policy>travel restrictions list.

If no, *this document should be completed and submitted to the PAM office for review and approval.*

If yes, fill out the "post tour travel-restricted countries" document found at [pam.byu.edu](http://pam.byu.edu)

3. I will be responsible to pay a *minimum* \$600.00 travel charge to cover the cost of sending my share of the group's equipment home from tour without me.

4. I agree to pay the difference in airfare for my itinerary deviation from the group. I have investigated the airfares involved for my requested itinerary.

Estimated difference in airfare: \$ \_\_\_\_\_

5. Outline of my proposed itinerary from the point of separation from the group to my return to Salt Lake City. (List lodging, hosts, cities, and dates. Show how you will travel between cities.):

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6. The flight that works best for my departure to begin post-tour travel is:

Flight Number: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Departure City: \_\_\_\_\_

7. The flight that works best for my return to the United States (using the same carrier used by my performing group for tour) is:

Flight Number: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Departure City: \_\_\_\_\_

8. I agree to cover all other costs associated with my post-tour travel, including:

- a. Lodging
- b. Meals
- c. Ground Transportation
- d. Misc. and Emergency Needs

9. I agree to abide by the following policies:

- a. Tour participants of the opposite sex may not travel together unless married to each other.
- b. Tour participants, spouses, or their parents may not stay with members of the Church abroad (unless they are blood relatives).
- c. All extra costs affecting BYU as a result of this post-tour travel must be paid to Performing Arts Management prior to the tour. These shall include, but are not limited to, increased airfare due to the schedule change, additional baggage and equipment charges.

10. I acknowledge my trip insurance (GeoBlue) will be extended to my return date and will therefore involve extra cost.

11. I accept responsibility to make arrangements for the return of my BYU blazer/BYU duffel bag, and for any other group related obligations imposed at the end of a tour.

BRIGHAM YOUNG UNIVERSITY  
PERFORMING ARTS MANAGEMENT  
POST-TOUR TRAVEL ASSUMPTION OF RISK, RELEASE, AND INDEMNITY AGREEMENT

Students participating in Brigham Young University's performance tour programs of any type may request post-tour travel to countries not considered to be a security risk to the University. Post-tour travel will begin after the students' respective tours are completed. The student and parent/guardian must also sign this Assumption of Risk, Release, and Indemnity Agreement ("Agreement"). Submission of this document does not guarantee approval.

This Agreement is legally binding on the parties hereto.

Parties           The parties to this Agreement are:

- A. Brigham Young University, a nonprofit corporation and institution of higher education. As used herein, the term "BYU" refers to Brigham Young University and its affiliates, including The Church of Jesus Christ of Latter-day Saints, related entities, subsidiaries, predecessors, and assigns and all of its past, present, and future officers and directors, including its Board of Trustees and each of the Board's members, employees, agents, representatives, volunteers, and donors and their respective heirs and legal representatives.
- B. The student applicant, an individual, and his or her parents or guardians. These individuals are hereinafter collectively referred to as "Student", "We" or "I."

We understand that there are serious hazards and risks of loss of personal property, of personal injury, of illness, or of death arising from the Student's actions, the actions of others, or events beyond the Student's control or the control of BYU. We expressly acknowledge that we have read and understand the present U.S. Department of State Security Assessment with respect to \_\_\_\_\_ (country/countries considered). **I have attached the most recent State Department Security Assessment.**

We understand that this Security Assessment is subject to change at any time by the United States Department of State and we agree that this Agreement will remain in full force and effect in the event of any changes in the Security Assessment.

In consideration for being permitted by Brigham Young University to participate in an international tour program, We assume all risk associated with travel to \_\_\_\_\_ whether or not mentioned in any travel warning, security assessment, or otherwise in this document. If We are not United States citizens or residents, We acknowledge that BYU has advised us to check any travel warnings issued by our own country.

We acknowledge that We have read and understood the Security Assessment referenced above. We accept all risks associated with the potential dangers of such travel.

By signing, We for ourselves, individually and jointly, and on behalf of our respective heirs and legal representatives, if any, hereby agree to:

1. Voluntarily assume full responsibility for all hazards and risks associated with travel to \_\_\_\_\_; and
2. Release, waive, and discharge BYU from any and all claims; and
3. Covenant not to sue BYU with respect to any and all claims; and
4. Indemnify, defend, and hold harmless BYU from any and all claims.

We further agree that this language of assumption of risk, release, and indemnification shall be interpreted as broadly as possible in favor of BYU.

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**STUDENT APPLICANT:**

_____	_____	<u>Address</u>	_____
Student Signature	Date	Street	_____
_____	_____	City	_____
Student printed name	_____	State/Zip	_____
		County of	_____

**PARENT OR GUARDIAN (if student is under 21):**

_____	_____	<u>Address</u>	_____
Parent or Guardian Signature	Date	Street	_____
_____	_____	City	_____
Parent or Guardian printed name	_____	State/Zip	_____
		County of	_____

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**ARTISTIC DIRECTOR AND DEPARTMENT CHAIR:**

I hereby give my recommendation for this post-tour travel request, agreeing that the purpose is legitimate and worthwhile:

\_\_\_\_\_  
Artistic Director Signature Date

\_\_\_\_\_  
Department Chairman of Performance Group Signature Date

*Applicant: This form must be completed entirely and submitted to Performing Arts Management, 306 Hinckley Center, BYU, no later than January 15, for evaluation and final approval.*

Performing Arts Management office use only:  Approved: _____ Denied: _____ Date: _____
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